

Scottish Parliamentary Pension Scheme

Minutes of the fund trustee meeting held on 25 October 2021 at 5pm via Microsoft Teams

Attendees:

Alison Harris (Trustee and Chair)

Gil Paterson (Trustee)

Mark Ruskell MSP (Trustee)

Derek Stein (Secretariat, SPCB Pay and Pensions Office)

Mark McCluskey (BDO)

Hazel Laurie (BDO)

Item 1: Attendance/apologies

1. An apology was received from Pauline McNeil MSP.

Item 2: Draft 2020/21 scheme annual report and accounts

2. Mark McCluskey and Hazel Laurie from BDO attended for this item. Mark presented his report on the audit of the scheme annual report and accounts and advised that as there were no issues to report he would be issuing an unqualified opinion on the accounts and the statement of contributions. Mark confirmed that the way was therefore clear for the annual report and accounts to be formally signed off.

AP: Secretariat to arrange for the 2020/21 annual report and accounts to be signed and laid before Parliament by 31 October 2021.

Item 3: Minutes of the meeting held on 18 March 2021

3. The minutes of the meeting held on 18 March 2021 were formally agreed.

Item 4: Nomination of Fund Trustees

4. Alison requested that any nominations for new Fund Trustees should be forwarded to the scheme secretariat as soon as possible.

Item 5: Any other business

5. There was no other business raised for discussion.

Item 6: Date of next meeting

6. Secretariat to arrange the date of the next meeting.

AP: Secretariat to confirm the date of the next meeting.